



U.S. Department of State Passport Services

IMPORTANT NOTICE TO PASSPORT ACCEPTANCE AGENTS

New Forms DS-3053 and DS-5525

**“Statement of Consent: Issuance of a U.S. Passport to a Minor Under Age 16” and
“Statement of Special/Exigent Circumstances: Issuance of a U.S. Passport to a Minor Under Age 16”
November 29, 2013**

This notice is to advise you that new forms DS-3053 and DS-5525 have been approved and will be mailed to your acceptance facility in about 4-6 weeks. You may continue to distribute your current supply of DS-3053s until you receive the new forms.

The new DS-3053s and DS-5525s are now available on our website, Travel.State.Gov. Under this revision, the “current” DS-3053 has been split into two forms. The revised DS-3053 will be used only for the purpose of obtaining the notarized consent from the non-applying parent. The DS-5525 is a new form which will be used only for the purpose of obtaining a statement of special/exigent circumstances from the applying parent seeking an exception to the two-parent consent requirement.

The revised DS-3053 requires more information on the non-applying parent and notary public. It also includes additional clarification on form requirements, such as the necessity for the notary to witness the signature in-person. The new DS-5525 asks the applying parent to provide additional information on the nature and manner of his or her situation, including supporting documentation as needed. The DS-5525 form does not need to be notarized.

Please note:

- You may continue to distribute your current supply of DS-3053s until the new forms arrive.
- Customers may submit the “current” DS-3053 until your facility has received the new forms.
- Customers may submit the new DS-3053 and DS-5525 prior to you receiving the new forms.
- Upon receiving the new DS-3053s, you must destroy all previous editions of the form.
- The new DS-3053s and DS-5525s have an expiration date of 08-31-2016. The expiration date is located in the upper right-hand corner of the form.
- Once your acceptance facility has received the new DS-3053 and DS-5525 forms, customers must use these forms when applicable.

We have attached the new forms DS-3053 and DS-5525 for your reference. Please contact your Customer Service Manager if you have questions regarding this notice.